

MINUTES
SOUTH CAROLINA BOARD OF SOCIAL WORK EXAMINERS
Monday, February 26, 2024 – 10:00 a.m.
Synergy Business Park - Kingstree Building
Upstate Conference Room
110 Centerview Drive, Columbia, SC 29210

Board Members Present

Lynn Melton, Chairperson
Jacqueline S. Lowe, Vice-Chair
D. Scott Stephens
Jefferey Cameron

Absent Member

Dell Lancaster

SCLLR Staff Members Present

Megan Flannery, Esq., Office of Advice Counsel
Pam Dunkin, Board Executive
Sherrie Butterbaugh, Office of Disciplinary Counsel
Roxanne Tran, Office of Disciplinary Counsel
Ervin Bond, Office of Investigations
Renee Dash, Office of Investigations
Shaun Strother, Program Coordinator
Jessica McKnight, Administrative Assistant

Present

Creel Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Social Work Examiners for the Licensure of Social Work Boards, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Ms. Melton, Chairperson, called the meeting to order at 10:12 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously to approve the absence of Dell Lancaster. The motion passed.

Approval of the Minutes – November 27, 2023

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the November 27, 2023 meeting minutes. The motion passed.

Chairperson's Remarks – Lynn Melton

Ms. Melton, addressed the board and welcomed new board member Jefferey Cameron.

Administrative Reports

a. Office of Investigations and Enforcement (OIE) Report – Ervin Bond

Mr. Bond, presented the OIE report to the board for informational purposes only.

b. Investigative Review Conference (IRC) Report – Ervin Bond

Mr. Bond, presented the IRC Report to the board.

Dismissal

MOTION

On the motion of Ms. Lowe, seconded by Mr. Cameron, the board voted unanimously in favor to approve the IRC recommendations for the one Dismissal case. The motion passed.

c. Office of Disciplinary Counsel (ODC) Report– Sherrie Butterbaugh

Ms. Butterbaugh provided the ODC Report to the board for informational purposes only.

d. Administrator's Reports/Remarks – Pam Dunkin, Board Executive

Mrs. Dunkin addressed the board and provided the following for informational purposes only:

- Finance Report
- New Mileage Rate
- Statement of Economic Interest Reports
- Legislative Update

Application Hearing

Corrine Kopp: The purpose of this hearing was to determine if Ms. Kopp should be allowed to proceed in the licensure process as a Licensed Independent Social Worker (LISW-CP) in South Carolina. Ms. Kopp was present and not represented by legal counsel.

Closed Hearing for Corrine Kopp: This was a closed hearing in accordance with the state and federal confidentiality laws to protect health information.

MOTION

On the motion of Mr. Stephens, seconded by Mr. Cameron, the board voted unanimously in favor for a closed hearing. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to return to Open Session. The motion passed.

MOTION

On the motion of Mr. Stephens, seconded by Mr. Cameron, the board voted unanimously in favor to deny Ms. Kopp to proceed in the licensure process. The motion passed.

Kristy Walgren: The purpose of this hearing was to determine if Ms. Walgren should be allowed to proceed in the 2022-2024 renewal process as a Licensed Independent Social Worker (LISW-CP) in South Carolina. Ms. Walgren was present and represented by legal counsel, Kerry Jardine, esq.

This hearing was held by WebEx (virtually) and Audio Telephone due to technical difficulties.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve Ms. Walgren to proceed in the 2022-2024 renewal process and grant licensure. The motion passed.

Disciplinary Hearing - None

New Business

a. Review List of New Licensees (10/18/2023 – 2/20/2024)

The board reviewed the list of New Licensees for informational purposes only.

b. Review Report of All S.C. Licensees by County

The board reviewed for informational purposes only.

c. Ratification and Continuing Education Sponsorships Approved (10/18/2023 – 2/20/2024)

The board reviewed the Continuing Education Sponsorships Approved for information purposes only.

d. Upcoming Travel Meetings –

- Association of Social Work Boards (ASWB) 2024 Spring Education Conference being held in Arlington, Virginia, May 3-4, 2024

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor for the following to attend the ASWB 2024 Spring Education Conference: Two (2) Board Members and Two Staff Members. The motion passed.

- Association of Social Work Boards (ASWB) 2024 Annual Meeting of The Delegate Assembly, being held in San Diego, California, November 8-9, 2024

MOTION

On the motion of Mr. Stephens, seconded by Mr. Cameron, the board voted unanimously in favor for the following to attend the ASWB 2024 Annual Meeting of The Delegate Assembly: Two (2) Board Members, Two (2) Staff Members and Board Advice Counsel. The motion passed.

e. 2024 Election of Board Officers

The board discussed the 2024 Election of Board Officers and the following were nominated: Ms. Lowe nominated Mr. Scott Stephens as Vice-Chair and Mr. Stephens nominated Lynn Melton as Board Chair. All were in favor and the elections passed.

Old Business

a. Discussion – Additional Investigative Review Conference (IRC) Members – Pam Dunkin

Ms. Dunkin addressed the board.

Old Business - None

Lunch (Time of Lunch will be at the discretion of the Board Chair): No lunch was needed.

Executive Session, If needed: No Executive Session was needed.

Public Comments: There were no public comments presented.

Adjournment:

MOTION

Ms. Melton moved to adjourn. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 12:25 p.m.